



E.R.A.P.P.A.

Eastern Region Association of Physical Plant Administrators

News

Saint Joseph's College Standish, Maine Spring 2006



Saint Joseph's College is excited to host the Spring 2006 NNECER-APPA Conference and Chapter Meeting. The Spring Conference will be held March 14 & 15, 2006 on our beautiful campus in Standish, Maine. Over the past 10 years Saint Joseph's has grown significantly. We have added 3 resi-

dence halls, a recreation center, a new cafeteria, and a new academic building. We are looking forward to showing off our campus. If you arrive early, we will be giving tours of the campus so you can see these improvements.

This is the first time Saint Joseph's has hosted a meeting. Like most institutions, the thought of inviting

a couple hundred of your colleagues to your campus and presenting an educational program is an intimidating one. This is especially true for a small institution like Saint Joseph's College. With a Facilities Management Administrative Staff of 4, a Maintenance Staff of 9 and a Housekeeping Staff of 18, we are a small organization. Our approach to this meeting is to show that a small organization can take on hosting a NNECER-APPA Meeting and not kill themselves doing it.

In order to do this, we have taken advantage of many of the resources available to us through the organization. Over the past few years the Chapter has forged

CONTINUED ON PAGE 2

Saint Joseph's College - March 14 & 15, 2006



E.R.A.P.P.A.
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NEWSLETTER • 2

CONTINUED FROM FRONT PAGE
a relationship with Delaney Meeting and Event Management, who is handling all of our registration and trade show logistics. We have enlisted the help of several business partners for presentations and to assist in formulating the educational program. Kathryn Risotti of Clean-O-Rama has assisted in formulating the Housekeeping Track and Terry Bowen of Trident Controls has assembled the Trades Track focusing toward energy conservation with today's high energy prices. We have taken advantage of our own in-house Human Resource department to take part in our Human Resource Track, along with some outside assistance from ERAPPA Circuit Speaker Dr. Steve Sobel to help complete the track. We also used the NNECERAPPA Education Committees Educational Databank to help assemble the Campus/Landscape Track.

It is shaping up to be a great program. The 4 track program, with topics in Human Resources, Campus/Landscape, Housekeeping, and Trades will be presented in our new academic building, Alford Hall. This building was just completed last year and has been well received by all those who use it. Our Business Partner trade show area will be in our recreation center gymnasium, so there will be plenty of room for networking and socializing.

Registration information has been mailed. Registration is also available on-line at www.erappa.org/nne. We look forward to seeing you in March at Saint Joseph's College!

Staying in Touch!

BY: DON BRISELDEN, EMERITI/RETIREE COMMITTEE CHAIR

This short update is in place of the usual article titled "Where in the World is--?" The reality is there is only so much news to pass around each six months and not enough new information to write that column. So, for this edition, I will provide information of upcoming events that will be of interest to emeriti and retirees as well as active members.

The spring Chapter meeting will be held Tuesday and Wednesday March 14-15, 2006 at the Saint Joseph's College Campus, overlooking Sebago Lake, in Standish, Maine. The session topics will include the following: Human Resources, Housekeeping, Campus/Grounds, and Mechanical Systems. You can find out more about the meeting, hosted by Dan Gearan and staff, by linking to www.erappa.org/nne/

Looking ahead, the fall 2006 meeting will at Dartmouth College. John Gratiot will be announcing details at the upcoming spring meeting.

Are you in a mood to travel and visit some exceptional venues? The 2006 ERAPPA conference

will be at Mystic CT, October 15 -18. Find out more at www.erappa.org/

Then to really go for the distance, consider attending the APPA annual leadership conference, July 8 -11, 2006: The Campus of the Future-A Meeting of the Minds, a first-of-its-kind joint conference of three leading associations that serve higher education: The Association of Higher Education Facilities Officers (APPA), the National Association of College and University Business Officers (NACUBO), and the Society for College and University Planning (SCUP). Obtain more details at: www.campusofthefuture.org/

We look forward to being with you at one or more of the upcoming meetings. Please stay in touch and share your news by sending an update to my e-mail address: briseldensexeter@verizon.net.



E.R.A.P.P.A.
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NEWSLETTER • 3

Scholarship Updates

Why you should apply!

By: Anita Bailey, NH State Director

Have you or any of your colleagues ever attended the Institute for Facilities Management, an excellent educational program offered by the APPA organization, held twice a year in the spring and fall? If so, you may have taken advantage of our chapter scholarship program. Twelve full chapter scholarships to the Institute are available each year (two per state in the spring, and two more per state in the fall).

You may not be aware that the chapter also provides half scholarships to all other APPA, ERAPPA and NNECERAPPA educational programs such as the APPA Leadership Academy, the Supervisor's Toolkit, annual APPA and ERAPPA meetings, as well as our own chapter meetings. So if you have wanted to attend any of these programs yourself, but budgets have been tight, a scholarship may be the way to go. Sending an employee is also a great way to show that you want to invest in their place in your organization. A scholarship can help make that happen, and your employee will get not only some needed training but also a vote of confidence from you, ensuring continued loyalty on the job.

HOW CAN YOU MAKE IT HAPPEN?

You can obtain a scholarship application through a number of avenues:

- Σ Use the copy inserted in this NNECERAPPA Newsletter- it can't get easier than that!
- Σ Download a scholarship application from the chapter website: www.erappa.org/nne.
- Σ Access the web-based form and submit on line.
- Σ A scholarship application can also be found in the NNEC Membership Directory.
- Σ You can request a scholarship application from any chapter board member.
- Σ Simply fill it out, have your Supervisor and your Institutional Representative (usually your Facilities Director) give you an endorsement and submit electronically, or mail it, fax it, or e-mail it to your state director:

Maine Director: Anita Higgins
University of Southern Maine
207-780-4162 FAX 207-780-4538
anita@usm.maine.edu

New Hampshire Director: Anita C. Bailey
Phillips Exeter Academy
(603) 777-4434
FAX (603) 777-4392
abailey@exeter.edu

Vermont Director: Rich Wolbach
The University of Vermont
802-656-2186
FAX 802-656-1075
Richard.Wolbach@uvm.edu

WHAT HAPPENS NEXT

Applications can be submitted at any time. Applications are generally reviewed at the Spring and Fall Board Meetings, held just prior to the Chapter Meetings. Applications received prior to the Spring or Fall Chapter meeting are considered for use within one year from the date awarded. Check the chapter web site or contact your state director if you have any specific questions.

ERAPPA SCHOLARSHIPS

The Eastern Region of the APPA organization, of which our chapter is a member, also awards scholarships. Check out the details at www.erappa.org (click on "education" then "scholarships"), where you can fill out a form online, or you can download a form to fill out and mail in.

So why delay taking part in a facilities educational opportunity, when the registration fee may be only an application away!

visit our website at: <http://www.erappa.org/nne/>

PRESIDENT'S REPORT

By: John Gratiot, Dartmouth College

In November, we had a wonderful meeting in Nashua, New Hampshire at the Sheraton Hotel. It was a great event with a large Business Partner display area that was heavily used during all the breaks and cocktail hour for everyone to stretch, loosen up, meet new colleagues and reacquaint with old friends and associates. There were three tracks of short classes with a special program focusing on construction contracts and project delivery methods. The feedback we have received indicates that everyone had a great time, enjoyed the educational opportunities, the facilities, the food and the company. As always, we did receive some thoughts from our members about how we could improve certain aspects of the event, and we will do what we can to adjust in the future. To all of you who were there, thanks for supporting the meeting, and to all others, we do hope to see you at Saint Josephs in March. I want to one more time say a huge thanks to the organizing committee of Rich Wolbach and Bob Kief for their efforts, and also to Dana Peterson, the chair of the Education Committee for putting such a great program together.

In January the board met in Standish, Maine at Saint Josephs College where we were hosted by Dan Gearan and shown the facilities where the March meeting will be held. It is a small but very pretty campus and the view of Sebago Lake and Mount Washington from the top floor of the new Alford classroom building is spectacular. Dan has an article elsewhere in the newsletter describing the meeting and I encourage you to plan to attend. It is bound to be a great meeting, and will show everyone

that it is possible for even small institutions to host our meetings.

I would again like to remind our membership that your NNECERAPPA chapter has a program in place whereby we grant full tuition scholarships to the APPA Institute for Facilities Management and the APPA Leadership Academy as well as half tuition scholarships to the APPA Annual meetings, Supervisors Toolkit and other educational opportunities. Anita Bailey has written an article for this newsletter with more details about the scholarship program. The key is that you must apply to get one.

Please remember that our chapter board is made up of people just like you. We all vol-

unteer to be part of an organization that supports us all in what we do in our jobs every day, and this allows us to give back and be part of making it better for everyone. Each of you can bring something special to the board or committee meetings and we welcome you to join us. We can always use your help. You all make this a great organization.

ERAPPA Videotape Library

ERAPPA members have long enjoyed the benefits of a free videotape library. The library contains over a hundred training tapes dealing with nearly every aspect of leadership and technical topics related to the facilities management arena. Up until 2002, the library has been housed at Rutgers University, with an on-line access to the video catalogue. Presently, a click on the ERAPPA web site link brings you to a "this page cannot be displayed" message. The reason? The Videotape Library is on the move... It is relocating from its temporary quarters at New School in New York City, under Tom Goldsmith, to its new home at American University in Washington, D. C. Willy Suter, the ERAPPA Vice President for Education, will be the new "librarian". Watch the ERAPPA web site for an update, and be ready to once again take advantage of this free resource.



NNECERAPPA Forum

BY: DAN GEARAN, SAINT JOSEPH'S COLLEGE

The Technology Committee has launched a new section of the Chapter's web site www.erappa.org/nne. This new section will support the sharing of information among the Board of Directors, various committees and you the chapter membership. The NNECERAPPA Forum is designed as a place to exchange ideas and information on chapter business as well as keep up to date on what is happening within the chapter.

The Forum can be used a number

of ways. The Education Committee has set up an Education Databank on the Forum that will allow those interested in presenting at future meetings a place to post their presentation topics for consideration by the Education Committee and future meeting hosts. There is an Emeriti/Retiree section for our Emeritus to stay in touch. In the Technology Committee section there is a place to store graphic files for use by meeting hosts. These are just a few of the topics currently posted within the Forum.

To visit the Forum go to www.erappa.org/nne and click on the NNECERAPPA Forum link at the bottom on the menu. Once on the Forum you will need to register. It is a simple process that helps us limit access to chapter members and business partners.

Check out the Forum and tell us what you think. Better yet, contribute your idea, thoughts or comments on the Forum to help the Chapter better serve you.

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