



ERAPPA

Eastern Region Association of Physical Plant Administrators

News

"Leading the Way: New Horizons for Facilities"

The Northern New England Chapter of ERAPPA (NNECERAPPA) invites you to attend their Fall 2005 Conference, to be held Wednesday & Thursday, November 9 & 10, 2005 at The Sheraton Hotel in Nashua, New Hampshire. The Host Committee is working hard to ensure that all participants are highly satisfied with the event and we hope you will be able to attend and join colleagues to share information, ideas and lessons learned!

Highlights:

- Educational Workshop

Sessions in the areas of Trades, Regulatory Compliance and Operations including such topics as; Selecting the Right Fastener, The New ADA Accessibility Guidelines, and Green Cleaning.

- A 4-part Special Program Track "Using & Understanding Design and Construction Contracts" with Jack Osborne, Esq. featuring the APPA Publication Facilities, Planning, Design, Construction, and Administration.

- Early Bird Campus Tours to local area institutions.

- Business Partner Exhibit Area with 49 vendor booths featuring manufacturers, representatives and distributors of services, products or systems to meet the needs of your institution.

Location:

The NNECERAPPA Fall 2005 Conference will be held at The Sheraton Hotel in Nashua, New Hampshire. Overnight accommodations are available at a special group rate of \$109 per room, per night, not including state tax. The Sheraton Nashua is conveniently located off scenic

continued on page 2

The Sheraton Hotel - Nashua, New Hampshire - November 9 & 10th

visit our website at: <http://www.erappa.org/nne/>



E.R.A.P.P.A.
Eastern Region Association of Physical Plant Administrators

NEWSLETTER • 2

continued, front page

Route 3 with many nearby amenities, including tax-free shopping at New Hampshire's largest malls!

Registration:

The full conference registration fee of \$99 includes admission to all sessions, exhibits, materials and meals during the 2 day event. Additionally, attendees will receive a CD-ROM of all the conference proceedings – a long-lasting resource; and a tote bag made of recycled soda bottles – to promote sustainability. For more information, contact the registration coordinator at Delaney Meeting & Event Management (802) 655-7769; or via email to: info@delaneymeetingevent.com.

Website:

The conference website is the place to turn for the most up-to-date information about the program. Please visit www.erappa.org/NNE (click on "Link to Fall 2005 Conference!") for program updates, to register on-line, and to make a hotel room reservation using the customized reservation system.

Hope to see you in Nashua, November 9 & 10th!

INTRODUCING OUR... NNECERAPPA STATE DIRECTORS

Our chapter, consisting of Maine, New Hampshire and Vermont, has a Director's position representing each of our states. Each position holds a two year term, with a maximum of two terms per person. Directors are chosen through the election process, held every other year at the Spring Chapter Meeting. But what exactly is a state director and who are our current directors? Let's start off with the WHAT:

According to the Chapter Bylaws, "The State Directors of the Chapter are voting members of the Board, attend all Chapter meetings, recommend and prepare agenda items for Board consideration, and perform such other duties as the President may from time to time designate." But consider your state director as your link to the board, a contact person to ask questions of, give feedback to, make suggestions with, and submit scholarship applications to. We would also love to hear from you with news that you would like to host a future chapter meeting together, we can come up with a schedule that will work for you and provide help in the planning (we have all had that experience at our own institutions!) We are volunteers who are committed to maintaining the health of our chapter, with your help. Institutional representatives such as yourselves will hear from us from time to time, primarily by email, reminding you of upcoming events and scholarship opportunities. We would love to hear back from you, our constituents, by phone, email, or best, in person, at one of our chapter meetings. And now, the WHO:

Maine Director: Anita Higgins,
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continued, page 3

State Directors, from page 2

New Hampshire Director: Anita C. Bailey
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Vermont Director: Rich Wolbach
Energy Management Engineer
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*Book Review: Field Notes, Commentaries on Leadership
and Facilities Management, Published by APPA: The
Association of Higher Education Facilities Officers*

REVIEW BY DON BRISELDEN

Now and then, in any discipline or pursuit there comes along a book that stands out. Field Notes by James E. Christenson is one. During the 90's and so far this decade, we have seen an endless amount of books and articles on leadership; enough to fill a large room. There are a few that are worth the purchase price and the retention. For those in the facilities management profession, especially those who are searching for the leadership and management connection, this is the book for you.

Jim Christenson, formerly the director of plant operations at the University of Michigan brings his 40 plus years of experience in "--what good facilities management and good leadership look like--" to print.

As I read the book, three key summary points stand out. They are that the book is focused, practical in application, and concise. While the book includes a range of topics from change to the outdoor environment, it does not lose track of the central theme; what leadership and management in the facilities profession is all about. Jim makes us aware in the foreword that the book is a collection of columns and articles that appeared in APPA's Facilities Manager during the past 5 plus years. They were written in response, in part, to events that were current at the time. However, each of the topics retains their applicability today.

Jim distills a career of observation, teaching, practice, and participation in facilities leadership and management into 25 chapters and 149 pages, including a helpful bibliography. For a subject of such breadth, that is concise.

The chapters address dealing with change, defining leadership, sharing power, decision making, performance assessment and more. One section addresses the nuts and bolts of our business. Then the author concludes with a final challenge to leaders.

Field Notes can be obtained through APPA's on-line book store. My recommendation is that you obtain a copy today. softcover, 149 pages, ISBN 1-89056-29-5, Item A751
\$ 50.00 (\$ 35.00 APPA Members).



E.R.A.P.P.A.
Eastern Region Association of Physical Plant Administrators

NEWSLETTER • 4

President's Comments

BY: JOHN GRATIOT

A new school year is under way and all those summer projects and associated stress filled meetings are behind us, hopefully with all projects completed on time and on budget!!!! Students are back on campus ready to fill our lives with new meaning. It is a great time to be in the facilities management business.

Your new NNECERAPPA leadership team has had a busy summer preparing for the coming year of conferences and training opportunities we all hope you will take advantage of and find useful for you and your team members. There is an article in this newsletter giving a preview of our fall conference that will take place at the Nashua Sheraton Hotel in November. Bob Kief, Rich Wolbach and Dana Peterson have all played major roles in preparing for this event, and it looks like it should be a great conference. We all hope you will be able to attend November 9th and 10th. Because of difficulties finding an institution to host the fall meeting, this meeting was put together by your NNECER-APPA chapter. We will have facility tours as part of the conference, but this will primarily be an educational opportunity. We plan to be back on campus, maybe yours, for future conferences.

Your new board is made up of John Gratiot from Dartmouth as President, Dave Cutler from Saint Michaels as Vice President, Dale DeBlois from Colby as Secretary/Treasurer, Rich Wolbach from UVM as Director from Vermont, Anita Higgins from USM as Director from Maine, Anita Bailey from Exeter as Director from New Hampshire and Gordon Cheeseman of Colby as Ex-Officio Past President. We are also being assisted by Holly Mussatti of Champlain College as our Membership chair, Dana Peterson of UNH as Education Chair and Don Briselden as our Emeriti Chair. You should all feel free to contact any of these people to request assistance or information pertaining to our chapter or other business needs you may have. A major part of the reason we are all participating at the board level is so we can give back some of what we have all learned in this business to others who are also in the business.

When you next see Anita Bailey, please be sure to congratulate her for receiving the Pacesetter Award at the APPA Annual Meeting held at the

Continued on Page 6

Education

Committee Happenings

BY: DANA PETERSON

As I sit to write my annual article for the Chapter newsletter, another busy summer has come and is now almost gone. The students on our campus are back and things are cranking up to their normal frantic pace. Dealing with all the usual issues we all juggle with every fall reminds of my colleagues across the region dealing with the same things, and how by comparing notes, sharing war stories and innovative solutions that have been tried, we've all learned and benefited from our association with the Chapter. The drive to keep improving and become more effective continues on, and the Education Committee strives to keep the Chapter's programs current and applicable.

The Education Committee's primary focus since the spring meeting in Portland has been to assist the Fall Conference Nashua NH Host Committee in preparing a first class series of education programs. The Committee members worked with the Host Committee to put together programs for two tracks, one focused on the trades and another on regulatory compliance, and a special 4 part program on understanding and using design and construction contracts lead by a noted attorney and expert in the field. This latter program will have a modest extra fee, but will also include an APPA publication on construction administration.

Since the spring meeting, we have also unveiled, introduced, and are currently accepting applications for Business Partner originated education programs that can be available for future Host Committees or member institutions that want to use these programs for in-service training. A number of Business Partners have already proposed programs for the listing and the first such programs should become approved and available for use following the Nashua meeting.

Regionally, our chapter has also been active. The Education Program Standards and Guidelines document we created last year for our chapter is now being looked at for adoption by ERAPPA for the entire region for it's annual conferences. I have also been asked to work with the Education Committee Chairs from the Southern New England and Ontario Provinces Chapters to develop a regional program on project delivery methods which we will hopefully be able to unveil at next year's ERAPPA conference in Mystic, CT.

The Committee is also looking for new members.

CONTINUED ON PAGE 5

CONTINUED FROM PAGE 4

Long time member Keisha Payson of Bowdoin College has announced her resignation from the Committee. She will be missed on the Committee. Anyone who is interested in serving on this interesting and rewarding group is urged to contact me directly.

I look forward to seeing old friends and making new acquaintances in the coming year. See you in Nashua!

Where in the World is...?

BY: DON BRISELDEN

Don Safford sends us a note from South Hero, VT. "Annette and I now divide our year between our home on the lake in South Hero, VT and our condo in Vero Beach, FL. I serve as Vice President of our condo association and that takes up much of my "spare" time. Actually, I don't know how I ever had time to work in the Physical Plant business. We both have some health problems, proving the old adage that, "getting old is not for sissies". Never the less, we are enjoying our retirement, especially the time we have with our nine grand children. Don can be contacted at: dbsafford@juno.com

Dick Plummer writes from 461 Old Colony Rd., Plainfield, NH 03781. He has been retired for 12 years in Plainfield. Dick stays in touch with the Dartmouth people and enjoys carpentry work, and pursuing his hobbies of hunting fishing and snowmobiling. We can reach Dick at rwplummernh@earthlink.net

Dick Eustis also wrote just after the

last newsletter. Dick retired in June 1998 after 40 years in the University of Maine Facilities Administration. He continues to serve as a consultant to the University of Maine System. Also a facilitator for the Maine Qualification Based Selection Program. Dick can be reached at 35 Pride Street, Old Town, ME 04468 and at eustis@infionline.net.

Hank Dozier, sent the following update: "Dave Barbour, USM, Phil Meldrum (formerly of Bates) and yours truly enjoyed an agenda free lunch on the shores of Casco Bay in June and agreed to do it again this Fall. I will attempt to seduce Alan Lewis (Colby) and Don Crandelmire (UM /Machias) to attend the fall luncheon. Keep the contacts going with us "olde Farts".. We can reach Hank at dozadd@gwi.net

Bob Wilcox writes from 17 Birchwood East, Barre, VT 05641: " I have been retired since 7/93. Enjoying family and traveling in our RV. We spend at least 3 months in the warmer climates. I appreciate being kept up to date on Chapter activities. I will plan to attend at least one of the two conferences in the future, My health is good, for now at least. The Chapter officers and directors and of course the member institutions should all be proud of what the Chapter has become. It is a highly professional organization and I am proud to have been part of it. Thanks for remembering us 'old timers'. "

Bill Gardner catches up with the following: " Nancy and I have been spending the summer at our cabin in the Adirondacks. Just came home on Monday to attend hospital board

meetings and take care of some personal business. We are heading back there on Friday for a few more weeks. Still have some work to do to finish the reconstruction I started three summers ago after I retired. I hired a big, strong young teacher and the two of us took down one half the cabin to the ground and rebuilt and expanded the space, adding another bedroom. Could not have done it if I was still working full time. It has been a labor of love but I am getting older and need to get it finished. It sure is a nice place to work with the loons out front and a little fishing mixed in." Bill Gardiner: woodhull@suscom-maine.net

My own news is that I retired from Phillips Exeter Academy in June. Mary Jo and I are enjoying our new life as we continue to reside at 12 Gill Street, Exeter, NH 03833. In case you missed the last issue (let me know and I can send an e-mail copy) here are the e-mail addresses of the others who have made contact.

Dick Plummer: rwplummernh@earthlink.net;

Phil Meldrum: meldrum1000@aol.com;

Don Smarsik: dsmarsik@bell-south.netMy PSP8 Files;

Judy Beliveau: jhbeliveau@comcast.net

Alan Lewis: clewis@verizon.net



CONTINUED FROM PAGE 4

beginning of August in Orlando. The Pacesetter award is given by APPA in recognition of outstanding service to not only the local chapter, but also to the region, ERAPPA, and to the national APPA. Anita has been very active in all these organizations for many years sharing her interests in the areas of Education and support for diversity in Facilities Management organizations. Our thanks and congratulations go to Anita for her commitment and dedication to our organizations.

A number of our members went down to Orlando for the APPA Annual Meeting and Leadership Forum in early August. Orlando is hot at that time of year if anyone ever asks you, but won-

derful air conditioned hotels and conference centers are comfortable. There were many great educational sessions and even opportunities to visit Mickey Mouse. A good time was had by all who attended.

Speaking of opportunities, everyone should remember that our chapter provides up to two scholarships per state to the Facilities Management Institutes. The next one is in Norfolk, Virginia September 18th to 22nd. The next Institute is in Fort Worth Texas in January 2006. We also provide scholarships to the APPA Leadership Academy, APPA annual Leadership Forum and other APPA and ERAPPA educational events. Please visit our

web site to get an application for a scholarship and send it to your state director.

Thanks for all your support of our NNECERAPPA chapter and see you in November. In the meantime, if you have any questions about our chapter or want to contact a board member, please visit our web site <http://www.erappa.org/nne/> to find information.

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